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Richmond Community Schools

35276 Division * Richmond, Michigan 48062 * (586) 727-3565 * www.richmond.k12.mi.us

Brian J. Walmsley, Ed.S.
Superintendent

**Richmond Early Childhood Learning Center
& Will L. Lee Elementary School**
68399 Forest
Richmond, Michigan 48062
David Kochan, Principal

Richmond Middle School
35250 Division
Richmond, Michigan 48062
Keith Bartels, Principal

Richmond High School
35320 Division
Richmond, Michigan 48062
Andrew Kastl, Principal

March 12, 2020

Dear Richmond Community,

While no cases of the coronavirus have been reported in Macomb County, there has been two confirmed cases reported in Oakland and Wayne Counties. The District continues to follow the guidelines from the Center for Disease Control (CDC) and the Macomb County Health Department that show we are currently in the "*Planning and Preparedness Phase.*" The Macomb County Health Department recommends the following tips:

- Wash your hands often with soap and water for at least 20 seconds, especially after using the restroom; before eating; and after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick and please keep your children home if they are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean & disinfect frequently touched objects & surfaces using a regular household cleaning spray or wipe.

We remain committed to the health and welfare of our students, staff, and community and we share your concerns about maintaining a healthy school environment. The District has been, and continues to be in constant communication with the Health Department, Office of Macomb County Emergency Management and Communication and the Office of the County Executive. In addition, we are reviewing and processing the recommendations made by Governor Whitmer on Wednesday, and are evaluating their impact on our District.

Parents should demonstrate caution and recognize the amount of media coverage your child may be exposed to. While we want to educate our students on the situation at hand, it should be handled in an age-appropriate manner as not to instill fear. School personnel will continue to reinforce preventive measures with students throughout the school day.

This is a very dynamic situation and information continues to evolve. For more information about the coronavirus, please visit the www.cdc.gov or www.michigan.gov/coronavirus.

Sincerely,
Brian J. Walmsley, Ed.S.
Superintendent

Guaranteed Learning for All Students!